

## CEILING INSTALLATION COURSES

### Course Instructor

Our instructor Ian Young has over 30 years experience in the suspended ceilings industry.

### Course Details

Courses are designed to stimulate and interest the trainees and offer a balance of theoretical and practical content. Two courses are available:-

### Course A - BASIC INSTALLATION TRAINING

This introductory course, over two days, covers the theory and the practical installation of a basic mineral fibre suspended ceiling. It provides an ideal foundation for both office and site based personnel. The programme includes:

- Health & Safety
- The manufacture of mineral fibre ceiling tiles, including a tour of the factory
- The basic principals of installation - "straight, flat, square and white side down"
- Levelling –traditional & modern methods
- Setting out – "equal-equal, greater than half"
- Getting it square! – a laser or two bits of string
- Working to a standard – manufacturer's instructions & BS EN13964
- 600 x 600 lay-in ceiling installation – putting the theory into practice (demonstration)
- 600 x 600 lay-in ceiling installation – trainees opportunity to try it for themselves
- The Island family of products – something a bit different!
- Semi concealed grid – a variation on the basic ceiling
- Axiom Perimeter Solutions – aluminium sections and plasterboard margins
- Armstrong Drywall Grid – different, but it will look familiar
- Product Introduction – Mineral Tile
- Tour of Grid Manufacturing Plant

**Cost: £285 per person plus VAT payable in full on booking**

**Dates 2014** 11 & 12 February, 11 & 12 March, 13 & 14 May, 17 & 18 June, 15 & 16 July, 16 & 17 September, 11 & 12 November, 9 & 10 December

### Course B - ADVANCED INSTALLATION TRAINING

This course is also over two days and is intended for individuals who have previously attended course A. It builds on the knowledge gained and applies it to the installation of metal ceiling products. The programme includes:

- Health & Safety
- Review of basic installation principles – the principals still apply
- Cutting metal tiles – demonstration
- Armstrong metal 600 x 600 lay-in ceiling installation – practical by trainees
- Building a bulkhead in tile and grid – practical by trainees
- Armstrong metal clip-In on UK spring tee – practical by trainees
- Armstrong metal clip-In on System 3000 spring tee – demonstration
- Tartan grid, C Profile & Bandraster - overview
- Fire & suspended ceilings – overview
- Product Introduction – Metal Tile

**Cost: £285 per person plus VAT payable in full on booking**

**Dates 2013** 15 & 16 April, 14 & 15 October

**THE LOCATION**

All courses will be carried out at Armstrong World Industries Limited, Kingsway South, Team Valley Trading Estate, Gateshead NE11 0SP.

**COURSE TIMES**

Please note courses commence promptly at 08:00 and finish at approximately 16.00. Late arrival will mean you may not be permitted to join the course due to the essential Health & Safety training given at the start of the course.

**PAYMENT**

Upon registration, Armstrong will raise an invoice for payment. Armstrong must receive payment in full in order to confirm all bookings. **Please note we only accept cheques or BACS payments - credit card payments are not accepted.**

A full refund, less a 10% administration fee, will be given for cancellations received in writing 21 days or more prior to the installation course. Refunds will not be made after this date. In the unlikely event of an installation course being cancelled, the full registration fee will be refunded but Armstrong World Industries Limited assumes no further liability.

**MISC INFORMATION**

All necessary tools and equipment will be supplied.

A buffet lunch is provided on both days. Any special dietary requirements must be notified when the booking is confirmed.

Please note costs for transport and accommodation are not included in the Installation School price. Hotel information close to the facility and a detailed map will be sent when course booking is confirmed.

**HEALTH & SAFETY**

Armstrong World Industries uphold a strong safety policy and to adhere to this, all installation school attendees **MUST** wear approved safety shoes/boots (NOT PROVIDED). Trainees without suitable footwear will not be allowed to participate in any of the training. Both courses involve an amount of practical work and appropriate clothing should be worn. All attendees will be provided with hearing protection, eye protection and safety gloves as appropriate.

**NO SMOKING POLICY**

Armstrong would like to make you formally aware of our **No Smoking Policy** which came into effect from the 1st July 2007. From this date smoking will not be permitted in any areas within the plant or on any grounds belonging to the plant.

The policy will apply to all person(s) entering the facilities without exception including employees, contractors and visitors alike. Please note that there will be no smoking breaks, if attendees wish to smoke this will have to be done in designated meal breaks and outside the boundary of the plant.

**MOBILE PHONES**

Due to the nature of the training we ask that all mobile phones are **SWITCHED OFF** whilst in the training room. Attendees will be given opportunities throughout the day to respond to any messages or make calls.

**To check availability or book a place on our courses please contact the Course Administrator on the number listed below.**

**Berni Barrett**

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